

**TENDER CALL NOTICE FOR SUPPLY AND INSTALLATION  
OF ELECTRICAL MATERIALS AND WIRING OF NEW PREMISES OF  
HEAD OFFICE, UTKAL GRAMEEN BANK**

Offers and competitive quotations are invited by Utkal Grameen Bank, Head Office, Bolangir from intending reputed and experienced Vendors / Authorised Electrical Contractors / Agencies, who are engaged in supply, installation of electrical materials for Electrification work of their Head Office and Regional Office, Bolangir to be shifted to new premises at **Doorsanchar Bahwan, Bolangir**.

**Background / Experience of the Electrical Contractors / Vendors:**

The Contractor / Vendor must be having wide experience to execute electrical wiring work preferably connecting UPS systems to Computer and peripherals in Banks.

The Contractor / Vendors must be financially sound having wide experience of supplying of Electrical materials and wiring of premises for installation of Computer Systems preferably for Banks in the state of Odisha, which are implementing Core Banking Solution (CBS). Proof of the firm having executed such orders need to be submitted.

The Contractor / Vendors must have physical presence in Bolangir having deployed technically qualified personnel for execution of electrical wiring work. The Contractor / Vendors must have an Annual turn-over of Rs. 5.00 lakhs or more during any of the last 3 (three) financial years. Relevant documents are to be furnished with the technical bid.

The Contractor / Vendors must have GSTIN numbers and other relevant documents need to be enclosed with the offer.

**Tender Application fees / Earnest Money Deposit:**

- The quotations should be accompanied with a Bank Draft for RS. 1000/- (Rupees One thousand only) towards the tender application fees. This amount is not refundable to the bidders.
- The quotations need to be accompanied with Earnest Money Deposit of Rs.10000/- (Non- interest bearing) in the shape of Bank Draft payable at Bolangir, in favour of Utkal Grameen Bank. The EMD is refundable in case the firms are not selected.

**Submission of the Bids / Quotations:**

The applications / bids / quotations should be submitted by the bidders in sealed envelopes superscripted in bold letters as :

'Quotations for supply of Electrical Material & Electrical Wiring — T Bid'

'Quotations for supply of Electrical Material & Electrical Wiring — C Bid'

The envelope marked as 'T-bid' should contain the papers submitted by the vendor in proof of their capacity, experience, Income Tax assessment etc. as per Annexure — A and Annexure - B The envelope marked as 'C-bid' should contain the unit price quoted (Financial Bid) by the vendor against individual items. The price quoted should be inclusive of all Taxes & Levies, packing, forwarding, transportation, transit insurance etc. must be indicated in the quotations in 'C-bid', as per Annexure-C

All papers and all pages of quotations, including corrections must be signed by the authorized signatory of the vendor with seal.

Date for submission / Receiving of the Tender Applications

The tender applications must be received by the Bank in the above said address latest by 2.00 PM on 30th of November 2021.

The Sealed Quotations should be addressed to the Head of the Department, Planning & Development Dept, Utkal Grameen Bank, Head Office, Club Pada, BOLANGIR 767 001.

The quotations may be sent by Registered Post / Speed Post; however, no responsibility will be taken for delay in delivery or non-delivery of the quotations / tenders sent by post. The quotations / tenders may also be sent by hand and delivered at the above-mentioned address. An acknowledgement from the receiving official marked with official seal of the Bank may be obtained.

• Sri K C Mishra, Officer P&D Dept. and Shri D. K. Patnaik, Officer, P&D Dept. of our Head Office are authorized to receive the "Sealed Envelopes" containing the tenders during 22.11.2021 to 29.11.2021, from 10.00 AM to 5.00 PM on all working days (except Saturday) and between 10.00 AM to 2.00 PM on 30.11.2021.

### **Opening of the Tender Applications / Bids**

The Tender Applications containing the technical bids (marked as T-Bid) will be opened on 30th of November 2021 by the members of the Tender Committee. The Financial bids of only those Vendors, whose technical bids are accepted by the Tender Committee, will be opened in presence of the representatives of the Vendors.

### **Validity period of the Tender / Quotations:**

The validity period of the quotations will remain in force for a minimum period of one year from the date of the quotation.

### **Items to be supplied / Work to be executed :**

The items to be supplied and the type Of work to be executed are appended herewith indicating the detailed specifications of each item as per Annexure - A.

The vendors should quote their unit price for individual items,

The Bank reserves the right to select L1 bidder for each item separately or group different quantities of different items as per their requirement and find-out the lowest cost and select L1 vendor.

### **Placing orders:**

The quantity mentioned in Annexure — A is only indicative and is mentioned for the purpose of calculating the average price to arrive at the lowest quote under the specified category.

The actual number of individual items purchased will depend on the need of the Bank / Branch at the time of placing orders. Orders may be placed for the whole lot or in a phased manner.

### **Time for Delivery/ Installation:**

The order must be executed at the sites / locations specified by the Bank within 2 weeks of receiving the order.

### **Payment of cost of Items delivered:**

100% of the cost of the executed work by the vendor will be paid after completion of work ordered at the designated site. Verification of installation will be done by a Bank's Official and payment will be made after the certificate of verification is received from the said official.

No advance payment will be made against any order at any stage.

### **Warranty:**

All items supplied by the vendor must carry a minimum warranty of at least one year, from the date of completion of work during which free on-site maintenance service will be provided by the vendor in respect of items supplied / works executed by them.

**UTKAL GRAMEEN BANK  
Head Office ; BOLANGIR**

**TECHNICAL BID — NON FINANCIAL (for Supply of Electrical Materials and Wiring for approximately 100 client PCs connection with UPS systems )**

Name of the Vendor	
Complete Address of the Vendor( Address of the Head Office )	

(The vendor must respond to all the parameters / aspects in this form. Do not delete or add any parameter from this list)

Sl. No.	Parameter	Vendor's Response
1	Whether agreeable to all the terms and conditions expressed by the Bank	Yes/No
2	Whether agreeable to the payment terms and conditions stipulated by the Bank.	Yes/No
3	Whether agreeable to the Warranty terms stipulated by the Bank. ( At least for 12 months	Yes/No
4	Whether agreeable to provide after sales Service at identified center	Yes/No
5	Whether your Support Engineer's are provided with proper Tools / Testing tools for execution of the work.	Yes/No
6	Whether all the electrical materials offered by you are ISI marked	Yes/No
7	Whether the vendor has executed orders for supply of electrical materials and wiring of premises of Banks for implementation CBS in the state of Odisha.	Yes/No

We have read and understood all the terms and conditions stipulated by the Bank, for all categories of equipment and do hereby agree to each and every item indicated therein.

Seal  
of the Vendor

Signature of the Authorised Signatory

**ANNEXURE B****Technical Bid for Electrical Material to be supplied and****Items of work to be executed by the vendor:**

<b>Sl. No.</b>	<b>Name / Specification of the Material / Item of Work to be executed</b>	<b>Make and Model No. offered by the Vendor.</b>	<b>Whether ISI marked Yes/No</b>
1	Supply & installation of main panel		
2	Supply and installation of UPS input db 63 Amp dp MCB 1 no 40 Am dp MCB		
3	Supply and installation of UPS output db 63 Amp dp MCB 1 no 40 Am d MCB 2 no		
4	Supply and installation of computer c.d.b. Having 32 Amp dp MCB 1 no 6 Am Sp MCB 4 no		
5	Sub Main Wiring in PVC conduit with copper wire from main panel to UPS input with 2X4 mm 2+ 1x2.5mm2		
6	Sub main wiring in PVC conduit with copper wire from UPS output to computer c.d.b. with 2x4mm2+ 1 x2.5mm2		
7	Wiring to Computer d.b in PVC conduit with copper wire 2x2.5mm+1xl .5mm		
8	Supply & installation of computer board with 4nos 6Amp 5 in Socket with switch		

Signature  
(Authorised Signatory)

**ANNEXURE C****PRICE BIDS FOR ELECTRICAL MATERIAL AND WIRING OF NEW PREMISES OF UTKAL GRAMEEN BANK, HEAD OFFICE, BOLANGIR**

Items of work to be executed by the vendor

<b>PRICE BIDS FOR ELECTRICAL MATERIAL AND WIRING OF NEW PREMISES OF UTKAL GRAMEEN BANK, HEAD OFFICE, BOLANGIR</b>				
<b>SL.NO</b>	<b>NAME OF ITEM .</b>	<b>Unit</b>	<b>UNIT PRICE</b>	<b>LAB.CH.</b>
i	ii	iii	iv	v
1	10 mm PVC insulated multi-strand copper wire	per mtr.		
2	6 mm PVC insulated multi-strand copper wire	per mtr.		
3	Change-over Switch 32Amp	per unit		
4	63 Amp M.C.B.	per unit		
5	Switch board			
6	10" x 12"	per pc		
7	10" x 8"	per pc		
8	8" x 6"	per pc		
9	5 Amp 3 Pin Plug sockets	per unit		
10	5 Amp Switches	per unit		
11	PVC Conduit pipes			
a	1.0" x 1.2mm	per 10ft		
b	1 1/4" x 1.2mm	per 10ft		
c	1 1/2" x 1.5mm	per 10ft		
12	Flexible PVC Conduit pipes			
a	1 1/4"	per mtr.		
b	1 1/2"	per mtr.		
13	PVC Junction Boxes			
a	1.00"	per pc		
b	1 1/2"	per pc		
14	PVC Junctions	per pc		
15	PVC bends	per pc		
16	PVC L bends	per pc		
17	<b>Labour Charges for installation</b>			

Signature  
(Authorised Signatory)